



# EXTERNAL JOB POSTING

Dept.	Recreation Services	File No.:	7900-01-HR-Pool 2019
Position:	Aquatic Worker 3	Pay Rate:	Pay Grade 4
Posting Date:	Friday March 1 <sup>st</sup> 2019	Closing Date:	4:00pm, April 5 <sup>th</sup> 2019
Term:	Temporary (Approx. May through early Sept.)		
Hours:	Schedule 'B' – Works and Services		

## Nature and Scope of Work

Providing daily leadership for the staff at the Golden Municipal Swimming Pool, the position is responsible for the safe, effective instruction and life guarding of the public at the Golden Municipal Swimming Pool as well as routine facility maintenance, public relations, and program registration.

## Primary Responsibilities

- Monitor and ensure completion of daily and routine programmatic, transactional, and operational duties and tasks by all co-workers.
- Ensure collation of required transactions, reports, and documentation for submission and approval by the *Recreation Services Coordinator*.
- Provide safe and fun activities for patrons of public swim lessons and instruction to the level of training certified.
- Provide a proactive approach to preventing patron accidents and injury while on duty.
- Portray a positive public relations image.
- Perform routine maintenance duties as required.
- Process program registrations and fees as required.
- Complete maintenance, instruction, and accident reports as required.
- Proactively ensure an environment of mutual respect and professionalism toward fellow employees and in accordance with relevant corporate policy.

## Secondary Responsibilities

- Provide collated facility, programmatic, transactional, and operational reports as required to the *Recreation Services Coordinator*.

- Perform additional duties as required by the *Recreation Services Coordinator*.

## Supervision

The position reports directly to and is supervised by the *Recreation Services Coordinator* with departmental oversight by the *Manager of Recreation Services*.

## Minimal Qualifications

### Education and Experience

- Lifesaving Instructor accreditation.
- Red Cross Water Safety Instructor accreditation.
- National Lifeguard accreditation.
- Standard First Aid, Aquatic Emergency Care or equivalent accreditation.
- CPR "C" accreditation.
- One full season as an Aquatic Worker 2 or equivalent experience.

### Specific Skills

- Ability to deal effectively with emergency situations involving injuries.
- Knowledge of a variety of aquatic games, relay, and activities designed to promote fun.
- Thorough knowledge of municipal swimming pool policies and procedures.
- Ability to work well in a team setting
- Strong communication and leadership skills

## Preferred Qualifications, Education, and Desirable Skills

- BCRPA Pool Operator Level 1
- First Aid instructor accreditation
- Aquafitness instructor certification
- Courses in exercise science; the principles of recreation, health & fitness leadership; marketing and/or tourism

**All applications should include copies of applicable certifications.**

**Applications may be delivered by post, fax, hand, or electronically, and will be received until 4:00 pm (Mountain Time) Friday April 5<sup>th</sup>, 2019 to:**

Jordan Petrovics, Manager of Recreation Services

Town Hall - 810 9<sup>th</sup> Avenue South,

P.O. Box 350, Golden, BC V0A 1H0,

Fax: (250) 344-6577, E-mail: Jordan.Petrovics@golden.ca

*Candidates with lesser qualifications may be considered.*

*Only those applicants selected for an interview will be contacted.*