

- 6 The consent of an individual to a public body disclosing any of the individual's personal information under section 33.1 (1) (b) of the Act must
- (a) be in writing, and
 - (b) specify to whom the personal information may be disclosed and how the personal information may be used.

Fees

7 The maximum fees for services provided are set out in **Bylaw Number 1403, 2018**.

**TOWN OF GOLDEN
BYLAW NUMBER 1403, 2018
ADMINISTRATIVE FEES AND INFORMATION ACCESS
SCHEDULE 'A' –Administration and Finance**

1. Fees are exclusive of applicable taxes

2. Page Production Fees:

Text or images – for maps see Schedule 'B'	Size		
	Letter	Legal	Ledger
Single sided page - black and white	\$0.25	\$0.30	\$0.35
Double sided page - black and white	\$0.50	\$0.30	\$0.35
Single sided page – colour	\$1.00	\$1.25	\$1.50
Double sided page -colour	\$2.00	\$2.25	\$2.50

3. Resource and Handling Fees:

Locating and retrieving a record	\$7.50 per ¼ hour after the first 3 hours
For producing a record manually	\$7.50 per ¼ hour
For preparing a record for disclosure and handling	\$7.50 per ¼ hour
For shipping copies	Actual cost of shipping method chosen by applicant
Record creation through research, data compilation or calculative process	\$35/hour billable in 15 minute increments after the first 15 minutes.

4. Finance Services Fees:

Tax Certificate	\$35
Dishonoured (NSF) cheque	\$30